

Vacancy:

# GEOGRAPHIC INFORMATION SYSTEM (GIS) TRAINEE

Location:

Birmingham B24



## What is HS2?

HS2 is a brand new, low carbon high-speed railway critical in supporting the UK's economic growth and tackling climate change. It will provide much-needed rail capacity and is integral to increased economic growth – helping to improve connectivity, create jobs and support the UK economy. Construction of HS2 is underway and the project is already supporting thousands of jobs and businesses around the country.

## Role Purpose:

As a GIS Trainee you will support the GIS Technicians and Co-ordinators with the management of the Balfour Beatty VINCI GIS system and support the project with GIS activities. You will work as an integral member of the Information Management team, within the remit of digital delivery across the project, whilst supporting and interfacing with all functions.

## Accountabilities

There will be a wide range of duties including:

- Providing support to the GIS Technicians and Co-ordinators in delivering GIS requirements.
- Creating GIS map outputs, managing and ensuring the accuracy of data.
- Working closely with CAD Co-ordinators to convert data to GIS format.
- Assisting with training users on using GIS technology such as the ArcGIS portal, Field Maps and QGIS.
- Engaging with users to help improve their work and deal with queries.
- Represent the project to the wider core business at quarterly forums, share lessons learned amongst the business unit and education practices through briefings/demonstrations.

## Skills/Experience:

The following skills and experience are required:

- Ability to communicate effectively and develop interpersonal communication skills across different departments of the project.
- Ability to process information, problem solve and demonstrate initiative and resilience.
- Awareness of BIM.
- Awareness of CAD packages.
- Awareness of administrative tasks within an office environment.
- Excellent Microsoft 365 skills, including Word and Excel.
- Attention to detail and a proactive and logical approach to assigned tasks.



## TO APPLY:

Candidates must register their interest using the link below:

<https://forms.office.com/e/pk4aWbEeCH>



Balfour Beatty



Working in  
partnership with

HS2